

# City of Edna Bay - Regular Meeting

## 1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, May 8th, 2023 at Edna Bay School.  
Mayor Poelstra called the meeting to order at 6:02 PM.

## 2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Paul Haag	- City Council	(Absent)
Camille Cattani	- City Council	(Absent)

## 2.1 — Public Participants:

John M. Dodson                      Susan Crew                      Jay Towne

## 3 — Consent Agenda:

### A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Regular Meeting Minutes of April 10th, 2023 - No questions.
- 2: Special Meeting Minutes of May 3rd, 2023 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

### Motion:

Mayor Poelstra moved to accept the consent agenda as presented.

- *Seconded by Councilor Henson*
- **Approved by unanimous vote of the council**

## 3.1 — Business:

**Old Business:** None.

### **New Business:**

- a: *Public Hearing for Budget Amendment Ordinance #23-31NCO for Roads, Discussion and Decision.*
- b: *Public Hearing for City of Edna Bay FY '24 Budget Ordinance #23-30NCO, Discussion and Decision.*

## 4 — Mayor's Report:

Mayor Poelstra reported he is still pursuing a conclusion of the harbor reconstruction project with DOT so that the City's encumbered funds for the project can be released and so that the City will be able to apply improvements to the facility (i.e. pole lights, safety ladders, etc). He did some research on the safety ladders that DOT recommended. The metal slide-down ladder from "Up & Out" will run the City around \$4000 for 12 units, before shipping and installation.

Bulk Fuel pressure testing is completed for 2023. Sam Johnson provided testing services and split some of the fees with PAPAC. Mayor Poelstra has obtained approval from USCG to pursue in-house pressure testing for our fuel headers. The USCG needs to sign off on the type of forms required and the model of testing equipment prior to the City purchasing necessary equipment and adapters. This will lower the cost of annual testing significantly. The cost of testing equipment is anticipated to be around \$500.00.

The road grader is currently being run on the main road to perform an assessment on how much work can be

done per-hour. Mike Williams (Road Chair) hired Davidson Enterprises to perform this assessment for a not-to-exceed price of \$500.00. The grader has been able to work and improve more areas of the road than anticipated without adding additional materials.

Mayor Poelstra is working with our LGS on a severance fee/tax and they are working to provide the City with a template we could use (if approved by the public) to collect from the harvest of timber and other resources within the municipal boundaries. The state plainly assured the City that it has complete authority over roads inside the City, and even some that are beyond the City if they connect the City to essential resources (such as the emergency water hole near Cape Pole).

He reported that the Verkada test camera that was being trialed for use at the Harbor was returned. Verkada was not able to sell the camera to the City without also initiating a service contract. Technical performance of the camera and cloud services were excellent and would ensure, regardless of who is the harbor master in the future or where they live in Edna Bay, they would be able to do their job to monitor the facility. The cost of the camera service comes out to ~\$10/mo. Mayor Poelstra will need to work with local contractors to see how a pole can be installed on the gangway float, and what kind of solar system improvements will be needed prior to purchasing one of these cameras.

Mayor Poelstra noted that the Bulk Fuel Facility is due for some paint cleanup / touchup since it was installed. Some paint is aging out and flaking and needs to be re-applied when there is warm and clear weather.

He noted that now that daylight hours have improved the two breakwater lights are blinking normally again.

#### **5 — Clerk's Report:**

No report.

#### **6 — Treasurer's Report:**

No report. No questions on the Treasurer's Report.

### **7 — *Committee Reports***

#### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) had nothing new to report.

As noted during Mayor's Report, once the City receives ownership of the DOT Harbor, we can look at installing around a dozen safety ladders in areas of the harbor that can be quickly accessed by someone in the water but are out of the way of moorage, so there is no risk to boats tying up. The estimated cost of purchase for the DOT recommended "Up & Out" ladders is \$4000.

#### **7.2 — Road Committee:**

Michael Williams (Road Chairman) not present - no report.

#### **7.3 — EMS Committee:**

Karen Williams (EMS Administrator) not present - no report.

#### **7.4 — Search & Rescue Committee:**

Roger DiPaolo (Chairman) not present - no report.

#### **7.5 — Fire Committee:**

Brian Mortensen (Fire Chief) not present - no report. Mayor Poelstra noted 2 new batteries were ordered for the fire truck. A notice will be posted soon looking for skilled labor to perform necessary repairs to the truck so it is in ready to use condition. It would be ideal to locate a snow plow for the truck before winter so that the City has a smaller plow to clear driveways and narrow roads where the grader cannot access.

#### **7.6 — Fish & Game Advisory:**

No report. The Committee must be restarted.

#### **7.7 — Bulk Fuel:**

Tyler Poelstra (Plant Manager) noted that bulk fuel prices are staying stable regionally. If prices see a large drop there is enough capacity that was left open from the last load to quickly order a new one so that prices

can be brought down at the pump.

The City Skiff needs to be put in the water so it can be occasionally run. It can be tied up and stored under the gangway ramp where it will stay dry most of the time.

8 —

### **Old Business**

None.

9 —

### **New Business**

#### **Item A - Public Hearing for Budget Amendment Ordinance #23-31NCO for Roads, ...:**

Mayor Poelstra read back the contents of the draft budget ordinance to those in attendance. Copies of the draft were posted and available on the City website.

Consensus of the public attendants was taken in favor of approving ordinance #23-31NCO as presented, no objections were noted.

#### **Motion:**

Mayor Poelstra moves to approve Ordinance #23-31NCO for Roads, as presented.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved Unanimously by vote of the council**

#### **Item B - Public Hearing for City of Edna Bay FY '24 Budget Ordinance #23-30NCO, ...:**

Mayor Poelstra read back the contents of the draft budget ordinance to those in attendance. Copies of the draft were posted and available on the City website.

Consensus of the public attendants was taken in favor of approving ordinance #23-30NCO as presented, no objections were noted.

#### **Motion:**

Mayor Poelstra moves to approve Ordinance #23-31NCO, an ordinance of the Council of the City of Edna Bay, Alaska to establish an operating budget for fiscal year 2023, as presented.

- *Seconded by Councilor Henson*
- **Approved Unanimously by vote of the council**

10 —

### **Persons to Be Heard**

Councilor Henson wondered when the logging trucks will be done hauling. She really misses being able to go out to Cape Pole with the kids.

### **Adjournment**

Mayor Poelstra moved that the meeting be adjourned.  
Motion to adjourn seconded by Councilor (Mrs.) Poelstra.  
Meeting adjourned at 6:50 PM.